

**CHARTER  
OF THE  
AIR UNIVERSITY BOARD OF VISITORS**

A. The Committee's Official Designation is: Air University Board of Visitors (AU BOV).

B. The Committee's Objectives and Scope of Activities: These are set forth in detail in the following paragraphs:

To assist Air University (AU) in sustaining effective programs, it is desirable that the Air Force obtain advice, views, and recommendations on matters involving performance of the educational mission by a balanced representation of retired officers, retired enlisted, university, community college, professional, public service, and business and industrial communities. To this end, an advisory committee, designated as the Air University Board of Visitors, was established in July 1946 by the Commanding General of the Army Air Forces and has been in existence since that time.

The board will be composed of at least five but not more than thirty-five members who serve nine, 1-year renewable terms up to a maximum of nine years. Appointment of members, future changes in membership, and membership extensions are made by the AU Commander, as approved by the Secretary of Defense. The board may function as a whole or in committees. At any time, the AU Commander may choose to operate the AU BOV with fewer than the maximum membership quota. The board and any committee thereof will operate in accordance with PL 92-463, *Federal Advisory Committee Act*, the implementing directive and DODD 5105.4, *DOD Federal Advisory Committee Management Program*.

C. Period of Time Required: Subject to the renewal of this charter not later than two years from its effective date, the period of time necessary for the board to carry out its purpose is indefinite in consonance with the continuing nature of its objectives and the scope of its activity as specified above.

D. The Official to Whom the Committee Reports: The board reports annually through the AU Commander, Air Education and Training Command (AETC) Commander, and the Chief of Staff of the Air Force to the Secretary of the Air Force.

E. Support Agency: The agency responsible for providing necessary support for the board is: Headquarters Air University, Maxwell Air Force Base, Alabama.

F. Duties of the Board: The board is responsible for matters pertaining to the educational, doctrinal, and research policies and activities of Air University, and for advising the Secretary of the Air Force, through the Commanders of AU, AETC, and the Air Force Chief of Staff. The function of the board is solely advisory, and any determination of action to be taken on matters upon which the board advises or recommends shall be made solely by full-time salaried officers or employees of the Air Force.

G. Estimated Annual Operating Costs: Annual operating costs are approximately \$61,000 (includes: travel, per diem, printing, and pro-rated staff salaries)] and an aggregate of one man-year support.

H. Estimated Number and Frequency of Meetings: The board meets at least twice a year (usually April and November) at Maxwell AFB, Alabama. The Executive Committee of the board, as constituted in the board's bylaws, briefs the Chief of Staff of the Air Force and the Secretary of the Air Force after the above meetings, in Washington, DC (usually June).

I. Subgroups: Committees may be chartered for specific tasks determined to be in the interest of Air University. These groups, when chartered, are members of the larger AU BOV. These committees may meet separately at other locations as required.

J. Termination Date: The committee's termination date is two years from the date of this charter unless it is renewed sooner.

K. Date this Charter is Filed: February 28, 2004