

**CHARTER
OF THE
NATIONAL SECURITY EDUCATION BOARD**

A. Official Designation: National Security Education Board.

B. Authority: The Board is established pursuant to the National Security Education Act of 1991, Public Law Number 102-183, Title VIII, as amended, (hereinafter referred to as "the Act"). The Board will be operated and managed under the provisions of the Federal Advisory Committee Act (FACA), Public Law 92-463, as amended, and DOD Directive 5105.4, the DOD Federal Advisory Committee Management Program.

C. Objective and Scope of Activity: The Secretary of Defense executes the provisions of the Act in consultation with the Board. The Board will:

1. Develop criteria for awarding scholarships, fellowships and grants to U.S. citizens and institutions.

2. Provide for wide distribution of information regarding the activities assisted under the Act.

3. Establish qualifications for persons desiring scholarships or fellowships, and for institutions of higher education desiring grants under the Act. Qualifications for scholarships and fellowships will demonstrate commitment to the study of the discipline for which the scholarship or fellowship is awarded.

4. Make recommendations regarding:

a. Countries that are not emphasized in other United States study-abroad programs, such as, countries in which few U.S. students are studying, and are, therefore, critical countries for awarding scholarships to undergraduate students.

b. Areas in the disciplines of foreign languages, area studies, and other international fields in which U.S. students are deficient in learning and that are, therefore, critical areas for awarding fellowships for graduate study.

c. Areas in the disciplines of foreign languages, area studies, and other international fields in which U.S. students, educators, and government employees are deficient in learning, and in which insubstantial numbers of U.S. institutions of higher education provide training, and that are, therefore, critical areas for awarding grants to institutions of higher education.

d. How students receiving scholarships or fellowships can be encouraged to work for an agency or office of the federal government involved in national security affairs or national security policy upon completion of their studies.

5. Review the general administration of the Program.

D. Period of Time Required: The Board will continue, subject to the provisions of the Federal Advisory Committee Act, until it has completed its functions and is terminated by the establishing authority.

E. Official of Sponsoring Proponent to Whom the Board Reports:

The Board will report to the President, National Defense University (NDU), who serves as Board Chairperson.

F. Support Agency: Support for the Board will be provided by the Director and Staff of the National Security Education Program Office, who will report to the President, National Defense University.

G. Administration:

1. As the designated representative of the Secretary of Defense, the President, National Defense University will chair the Board. The Chairperson will act for the Secretary of Defense on the Board's recommendations.

2. The Board will meet at the call of the Chairperson.

3. Board recommendations may be agreed by consensus or by a simple majority vote of the members present, provided that they constitute a quorum. Dissenting opinions of Board members present and voting will be included in reports of Board proceedings.

4. The presence of fifty percent of the Board membership will constitute a quorum for all purposes.

H. Estimated Annual Operating Costs and Full-Time Equivalent Staff

Support Years: The total annual operating cost for the Board, Advisors, and consultants is estimated to be \$105,000, and 1.0 FTE.

I. Number of Meetings: The Board will convene at least once a year, and at such additional times as its Chairperson may determine necessary. It is estimated that the Board will meet not more than two times a year.

J. Composition:

1. The President, National Defense University, will serve as Chairperson of the Board.

2. The designated representatives of the Secretaries of Commerce, Defense, Education, Energy, State, the Chairperson of the National Endowment for the Humanities, the Director of Central Intelligence, and six individuals appointed by the President, with the advice and consent of the Senate, will be members of the Board. The non-federal members will be confirmed by the Senate and will be experts in the fields of international, language, and area studies education.

K. Terms of Appointment: Designated representatives of Executive Branch departments and agencies will be appointed to the Board for periods of time during their tenure in office, to be determined by the individuals they represent. Members appointed to the Board by the President will be appointed for a period of time to be specified by the President at the time of the appointment, not to exceed four years.

L. Advisory Subgroups: Advisory subgroups may be constituted to provide advice and recommendations to the Board. Non-federal advisory subgroup members will be appointed as consultants and will be selected by the Director of the National Security Education Program for terms as specified by the Director. Such terms will not exceed four years. The advisory subgroups may:

1. Advise the Board and the Director.
2. Gather information, develop and analyze issues, and conduct research for the Director in support of the Board.
3. Analyze issues and facts for the Board and recommend positions to the Director.
4. Develop position papers for consideration by the Board.
5. Recommend strategies for implementing the provisions of the Act.
6. Recommend support arrangements to assist in fulfilling the provisions of the Act.
7. Perform such other advisory functions as may be requested to support the Board and the National Security Education Program.

M. Individual Consultants: The Director may appoint individual consultants to advise or otherwise support the Board.

1. Consultants will provide advice as individuals based on their expertise and background.
2. Consultants will serve for the terms specified by the Director, but no consultant shall serve for more than one hundred and thirty days each year.

N. Compensation: The six Presidential appointees will receive no direct compensation for their service on the Board. However, they may receive reimbursement for travel and per diem for their expenses related to their participation on the Board. This provision will apply equally to non-federal personnel serving on the advisory subgroups. Full-time federal officers or employees serving on the Board shall receive no extra compensation because of that service, but may also receive reimbursement for travel and per diem expenses, as provided for by law and regulation.

O. Designated Federal Officer: The Director of the National Security Education Program will be the Designated Federal Officer.

P. Date Charter Filed: 27 July 2004