

CHARTER FOR THE
STRATEGIC ENVIRONMENTAL RESEARCH AND DEVELOPMENT PROGRAM
SCIENTIFIC ADVISORY BOARD (SERDP SAB)

A. Official Designation: Strategic Environmental Research and Development Program Scientific Advisory Board (SERDP SAB).

B. Objective and Scope of Activity: The SERDP SAB is established under legislation and was given specific responsibilities by Section 1801 of P.L. 101-510, the National Defense Authorization Act for Fiscal Year 1991 (Title 10, United States Code, Section 2904). The SERDP SAB will make recommendations to the SERDP Council on environmental research and development activities as prescribed in the statute and will assume additional advisory responsibilities as specified in this charter or as directed by the Council. The SERDP SAB will operate in accordance with the Federal Advisory Committee Act (P.L. 92-463) and DoD Directive 5105.4, the DoD Federal Advisory Committee Management Program.

C. Period of Time Required: The SERDP SAB is a permanent body and will not be terminated or abolished unless provided for in future legislation.

D. Membership Terms: The Secretary of Defense and the Secretary of Energy, in consultation with the Administrator of the Environmental Protection Agency, will designate members of the Advisory Board who will be appointed for terms of two to four years.

E. Official or Sponsoring Proponent to Whom the Committee Reports: The SERDP SAB will serve as an advisory body to the SERDP Council.

F. Support Agency: The Office of Deputy Under Secretary of Defense (Science and Technology) will provide administrative and related support for the SERDP SAB.

G. Duties and Responsibilities: The SERDP SAB will:

1. Review each proposed new start and review each proposed SERDP project for research in and development of technologies related to environmental activities with an annual budget in excess of \$900,000. The review shall include the project's estimated cost and the SAB shall make any recommendations to the Council that the SERDP SAB considers appropriate regarding projects or proposals for SERDP;

2. Make recommendations, if it so chooses, to the Council regarding technologies, research, projects, programs, activities, and if appropriate, funding within the scope of the SERDP;

3. Assist and advise the Council in identifying the environmental data and analytical assistance activities that should be covered by the policies and procedures prescribed by the Council;

4. Submit to the Congress, as part of the Council Annual Report, a summary of the actions of the Strategic Environmental Research and Development Program Scientific Advisory Board during the year preceding the year in which the report is submitted and any recommendations, including recommendations on program direction and legislation, that the Advisory Board considers appropriate regarding the program;

5. Provide additional advisory support as directed by the Council; and

6. Develop procedures for executing the SERDP SAB responsibilities.

H. Estimated Annual Operating Costs and Man Years: Meetings require approximately 16 work days per year for each participating SERDP SAB member.

Projected Annual Costs: \$330,085

Estimated Full Time Equivalent: 0.8

I. Number of Meetings: The SERDP SAB is required by legislation to meet at least four times per year. Regularly scheduled meetings will be held approximately for a nominal two-four day duration.

J. Termination Date: The SERDP SAB is established under legislation and is a permanent body with no termination date.

K. Date Charter Filed: July 8, 2003